

RATIONALE

At Salvado Catholic College the safety of our students is of the highest priority. In instances of inclement weather or extreme heat we implement practices and procedures to ensure the provision of a safe environment for students and staff during recess and lunch break times.

PRINCIPLES

- The safety and wellbeing of students and staff is always the priority
- Students are expected to stay out of the rain and/or extreme heat during recess and lunch break times
- Students are to remain seated for the first ten minutes of each break time, after which they are expected to tidy their area and await instructions from duty staff
- 'Weather Games' kits have been purchased for each year level

PROCEDURES

Recess and Lunch

- Students eat in Learning Spaces whilst supervised by duty teachers and remain seated for the first ten minutes of each break
- After eating, students remain in Incidental Spaces and/or Learning Spaces and play indoors with shared equipment and 'weather games' kits
- Students are to remain indoors until such time (if at all) as an announcement is made over the College PA system stating that wet/extreme heat weather procedures have been cancelled
- Students in Junior Primary Block must ask permission to use the external toilets before exiting the building
- Students in the 3 Year Old Education Program, Kindergarten and Pre-Primary access the toilets via the interior doors

Duty Areas

- Both North and South Play Space Duty Staff to supervise in Junior Primary Block
- Staff on Pre-Primary Duty to supervise in Early Years Incidental Space and Pre-Primary Learning Spaces
- Staff on Kindergarten Duty to supervise in Kindergarten Learning Spaces
- Staff in 3 Year Old Education Program Duty to supervise in Early Learning Space

After School (Car Park) 3:00pm – 3:15pm

- Students assemble in the shelter of the Covered Assembly Area and remain with the staff on duty until their parent arrives
- Students will be escorted to their waiting vehicle by staff on duty under the shelter of umbrellas as far as practical

Originally Released	Date For Review
2017	2018