

RATIONALE

At Salvado Catholic College the safety of our students is of the highest priority. In instances of inclement weather or extreme heat we implement practices and procedures to ensure the provision of a safe environment for students and staff during recess and lunch break times.

PRINCIPLES

- The safety and wellbeing of students and staff is always the priority
- Students are expected to stay out of the rain and/or extreme heat during recess and lunch break times
- 'Weather Games' kits have been purchased for each year level.

PROCEDURES

Recess and Lunch

- Students eat in Learning Spaces whilst supervised by duty teachers and remain seated for the first ten minutes of each break
- After eating, students remain in Incidental Spaces and/or Learning Spaces and play indoors with shared equipment and 'weather games' kits
- Students are to remain indoors until such time (if at all) as an announcement is made over the College PA system stating that wet/extreme weather procedures have been cancelled
- Students in Year 1 to Year 6 must ask permission to use the external toilets before exiting the building
- Students in the Pre-Kindy Program, Kindergarten and Pre-Primary access the toilets via the interior doors.

Duty Areas

- Staff in Pre-Kindy Program Duty to supervise students in Pre-Kindy Learning Space
- Staff on Kindergarten Duty to supervise students in Kindergarten Learning Spaces
- Staff on Pre-Primary Duty to supervise students in Early Years Incidental Space and Pre-Primary Learning Spaces
- Soccer Pitch and North/South Corridor Duty Staff to supervise Year 1 and Year 2 students in Junior Primary Block
- Courts and East/West Corridor Duty Staff to supervise Year 3 and Year 4 students in Year 3/4 Block
- South Play Space and Maker Space/Library Duty Staff to supervise Year 5 and Year 6 students in Year 5/6 Block.

After School (Car Park) 3:00pm – 3:15pm

- Students assemble in the shelter of the Covered Assembly Area and remain with the staff on duty until their parent/carer arrives
- Students will be escorted to their waiting vehicle by staff on duty under the shelter of umbrellas as far as practical.

Originally Released	Date of Last Review	Date for Next Review
2017	2020	2021